

UTICA COMMUNITY FIRE PROTECTION DISTRICT  
2945 N. RT. 178, P.O. BOX 86, UTICA, IL. 61373  
(815) 667-4113, FAX (815) 667-5080  
www.uticafire.org

**PERMIT APPLICATION**

(Excluding One and Two family Dwellings)

*(This form is to be used for Fire Protection Plan Reviews, Fire Alarm Systems, Sprinkler Systems, and Suppression System Permits).*  
(Please Print Legible)

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Project Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Map/Parcel # \_\_\_\_\_ Acreage: \_\_\_\_\_ Industrial Park: \_\_\_\_\_ Lot: \_\_\_\_\_

**Applying For:** Fire Protection Plan Permit  Fire Alarm Permit  Sprinkler System Permit  Knox Box   
Commercial Cooking Kitchen Suppression System Permit

**Description of Project:** \_\_\_\_\_

**Property Owner:** \_\_\_\_\_ Phone# \_\_\_\_\_

Contact Person: \_\_\_\_\_ Cell # \_\_\_\_\_ Fax # \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Developer/Contractor:** \_\_\_\_\_ Cell # \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Cell # \_\_\_\_\_ Fax # \_\_\_\_\_

**APPLICANT PLEASE READ AND SIGN THE FOLLOWING:**

As the contractor, builder or authorized agent, I hereby apply for a permit to erect/alter and use the structure as described herein and/or shown on accompanying plans and specifications. The applicant agrees to conform to all applicable Federal, State and local laws of this jurisdiction. I also agree that all work performed under this permit will be in accordance with the plans and specifications which accompany this application, except for such changes as may be required by the adopted Fire Protection Code and Inspection Officials. I also understand that the structure authorized by the permit shall not be occupied or used until all inspections have been made and the Certificate of Occupancy/Completion has been approved and issued by the Utica Fire Protection District Prevention Bureau.

**I HEREBY CERTIFY THE ABOVE STATEMENTS TO BE CORRECT**

Applicant (Please print): \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax # \_\_\_\_\_

**OFFICE USE ONLY**

**Plans Reviewed By:**

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Approved & Issued By:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Permit Number(s):** \_\_\_\_\_ **Permit Type(s):** \_\_\_\_\_

**Total Fee Submitted: \$** \_\_\_\_\_ **Date Paid:** \_\_\_\_\_ **Check #** \_\_\_\_\_

**Village of North Utica Permit#** \_\_\_\_\_ (Required if within the Village of North Utica's boundaries)

**UTICA COMMUNITY FIRE PROTECTION DISTRICT**  
**FIRE PROTECTION PLAN REVIEW / PERMIT & INSPECTIONS FEES**  
**EFFECTIVE JANUARY 1, 2011**

All fees shall be *paid in full* prior to issuance of any review comments and/or approvals.

Checks shall be made payable to:  
Utica Community Fire Protection District  
Attention: Fire Chief  
P.O. Box 86  
Utica, IL 61373

- **Fire Protection Plan Review - \$200**
  - Includes initial plan review
  - Includes (1) revision review
  - \$50 fee for every additional re-review required
  
- **Fire Alarm and Detection Systems Review - \$100**
  - Includes initial review
  - Includes (1) revision review
  - \$50 fee for every additional re-review required
  
- **Fire Alarm Acceptance Test**
  - Included in Fire Alarm & Detection Systems Review Fee
  - Additional Tests - \$70 + \$35/hr after first hour
  
- **Sprinkler Suppression Systems Review - \$150 + .50 for every head exceeding 100 heads**
  - Includes initial review
  - Includes 1 inspection/hydrostatic test
  - 50% of original fee for every additional re-review required
  
- **Sprinkler Installation & Hydrostatic Test Fee**
  - Included in Sprinkler Suppression Systems Review
  - Additional Tests – 50% of original Sprinkler Suppression Systems Plan Review fee
  
- **Kitchen Cooking Suppression System - \$75**
  - Includes initial Kitchen Cooking Suppression System review
  - Includes (1) acceptance Test
  - \$50 fee for every additional re-review required
  
- **Kitchen Cooking Suppression System Acceptance Test**
  - Included in initial Kitchen Cooking Suppression System review
  - Additional Tests - \$50
  
- **3<sup>rd</sup> Party Review Fee – Pass on of 3<sup>rd</sup> Party's fee + 15%**