

**UTICA COMMUNITY FIRE PROTECTION DISTRICT**  
**Plan Review and Inspection Fee Schedule Ordinance**  
**EFFECTIVE June 22, 2026**

All fees shall be paid in full prior to issuance of any plan approvals and/or execution of inspections.

**Checks shall be made payable to:**

Utica Community Fire Protection District  
Attention Fire Prevention Bureau  
2945 North Route 178 Utica, Illinois 61373

**Overview of Plan Review and Fee Schedules**

*(Refer to the full Ordinance for complete details, definitions, and provisions)*

Category	Base Fee (Third-Party Plan Review)	District Fixed Fees (Inspections & Acceptance)	Additional Inspection Fee
<b>Fire &amp; Life Safety Code Review</b> (All occupancies other than one- & two-family dwellings: new construction, additions, remodels, alterations, changes of use)	Actual third-party cost + 15% administrative & oversight fee	Final Acceptance Test: \$150	\$75 each additional
<b>Fire Alarm and Signaling Systems</b>	Actual third-party cost + 15% administrative & oversight fee	Final Acceptance Test: \$150	\$75 each additional
<b>Sprinkler and Standpipe Systems</b> (NFPA 13, 13D, 13R)	Actual third-party cost + 15% administrative & oversight fee	Final Acceptance Test: \$150	\$75 each additional
<b>Alternative Automatic Fire-Extinguishing Systems</b> (CO <sub>2</sub> , Halon, Dry Chemical, Foam, etc.)	Actual third-party cost + 15% administrative & oversight fee	Final Acceptance Test: \$150	\$75 each additional
<b>Commercial Cooking Suppression System</b> (Hood & Duct Systems)	Actual third-party cost + 15% administrative & oversight fee	Final Acceptance Test: \$150	\$75 each additional
<b>Residential Solar PV Systems</b> (Roof-Mounted on one- & two-family dwellings)	Actual third-party cost + 15% administrative & oversight fee	Final Acceptance Test: \$150	\$75 each additional
<b>Commercial Solar PV Systems</b> (Roof-Mounted)	Actual third-party cost + 15% administrative & oversight fee	Final Acceptance Test: \$150	\$75 each additional
<b>Commercial Solar PV Systems</b> (Ground-Mounted)	Actual third-party cost + 15% administrative & oversight fee	Final Acceptance Test: \$150	\$75 each additional
<b>Site Development Plan Review</b> (Fire apparatus access, hydrants, water supply, fire lanes – when required by the Fire Code Official)	Actual third-party cost + 15% administrative & oversight fee	Professional Review / Acceptance: \$150	\$75 each additional

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**Notes:**

- One- and two-family dwellings are exempt from plan review and permitting except for solar photovoltaic (PV) systems, which require review and permitting as shown above.
- Initial deposit or estimated fee required prior to third-party review. Final accounting provided upon completion; balance due before permit issuance or final approval.
- Re-reviews, revisions, and additional inspections are billed at actual third-party cost + 15% administrative & oversight fee.
- **Additional Professional Services:** Outside consultant and engineering fees billed at actual cost + 15%.
- All terms shall have the meanings set forth in the Fire Prevention Code Ordinance adopted June 22, 2026, as may be amended.